

F.No. ESTT-11011/4/2025-CCRUM-HQ
CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE
(Ministry of Ayush, Government of India)

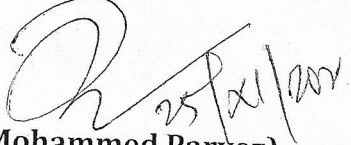
Jawahar Lal Nehru, Ayush Anusandhan Bhawan
61-65, Institutional Area, Opp. D-Block, Janakpuri
New Delhi-110058

Dated: 25.11.2025

OFFICE MEMORANDUM

Eligible candidates are invited for Walk-in-Interview for filling up the **01 post of Consultant (Budget)** on contractual basis in the Central Council for Research in Unani Medicine, Ministry of Ayush, Govt. of India. The advertisement of the same has already been released in the Times of India, Navbharat Times (Hindi) & Rashtriya Sahara (Urdu) on 25th Nov, 2025. The terms and conditions are available on the Council's website: www.ccrum.res.in. (Copy enclosed)

2. It is requested to kindly upload the vacancy amongst employees of your Council and other Institutions under your control/jurisdiction.


(Mohammed Parvez)
Administrative Officer
for Director General

Copy to:-

1. To all Research Council's i.e. CCRAS, CCRH, CCRYN under the Ministry of Ayush.

Encl: As Above

*Cons (Attm)
B.B.S*

*Pl. upload on Council website
25/11/25*



CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

61-65, Institutional Area, Opp. D-Block, Janakpuri, Delhi-110058

(Ministry of Ayush, Government of India)

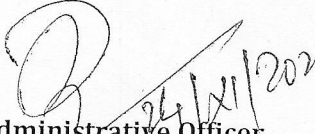
WALK-IN-INTERVIEW

Eligible candidates are invited for Walk-in-Interview for the following contractual post on the date and time indicated at CCRUM, Headquarters, 61-65, Institutional Area, opposite D-Block, Janakpuri, New Delhi-110058.

| S.no | Name of the post | Eligibility Criteria |
|------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Consultant (Budget) | <ul style="list-style-type: none">Retired Officer from the level of Section Officer/ Under Secretary/ Deputy Secretary/Director or equivalent in the Govt. of India, State Govt., Attached & Subordinate Offices, PSUs, Autonomous Bodies of Govt. of India with adequate experience in Administrative/Establishment/Accounts/Budgets matters.Desirable :-Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc. |
| | Age | Not exceeding 64 years. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract. |
| | No. of post | 01 post |
| | Place of posting | CCRUM, Headquarters, New Delhi. |
| | Tenure | Initially for six months |
| | Consolidated Pay (As per M/o Ayush guidelines dated 01.04.2023) | Last pay drawn at the time of retirement minus(-) Basic Pension plus (+) T.A (as per entitlement) |
| | Date & Reporting Time | 05 th Dec, 2025 at 10:00 A.M. |

General Conditions:

1. The walk-in-interview for the above mentioned post will be held at CCRUM, Hqrs., New Delhi and selection will be made as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidate in any other Institutes/Units of the Council.
2. The candidate may be engaged against different programmes of the Council and duties will be assigned accordingly including field duties.
3. The eligibility of the candidates will be determined at the time of walk-in-interview.
4. The candidate should bring along the original educational/professional qualification certificates, Pension Payment Order at the time of walk-in-interview.
5. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
6. Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions.
7. Candidates are requested to see Council's website (<http://ccrum.res.in>) on regular basis for any announcement in this regard.
8. No TA/DA will be admissible for attending walk-in-interview.


26/11/202

Administrative Officer

for and on behalf of Director General, CCRUM



Central Council for Research in Unani Medicine

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi - 110058
(Ministry of Ayush, Govt. of India)

APPLICATION FOR THE POST OF:

Recent
Passport Size
Photograph

1. Candidate's Name in full
(IN BLOCK LETTERS)

2. Father's Name in full

3. Address

(i) Postal Address

(ii) Permanent Address

(iii) E-mail Address

(iv) Telephone/Mobile No.

4. (a) **Date of Birth**

(Based on matriculation or school leaving certificate. An attested copy of the certificate must be attached)

(b) Age as on the date of advertisement

5. Place of Birth and State in which it is situated

6. Marital Status

7. Nationality

State either by the birth or by Domicile

8. **Caste** (State whether SC/ST/OBC)

(An attested copy of the certificate must be attached)

9. a) Father's Nationality

b) Profession

c) Name of the State to which the Candidate's father belong or belonged

10. Candidate's mother tongue

Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

D D M M Y Y Y Y

(Years) (Months) (Days)

| Read only | Speak only | Read & speak | Read, write & speak | Examination passed |
|-----------|------------|--------------|---------------------|--------------------|
| | | | | |

11. Examination passed:

| Examination passed | Name of the School/College | University or Board | Year | % age of marks | Subjects | Distinction |
|--------------------|----------------------------|---------------------|------|----------------|----------|-------------|
| | | | | | | |

12. Appointment so far held:

| S. No. | Name of the post with full address of the employers | Date of joining | Date of leaving | Nature of duties performed during the service | Scale of pay and basic pay drawn | Reason for leaving |
|--------|-----------------------------------------------------|-----------------|-----------------|-----------------------------------------------|----------------------------------|--------------------|
| | | | | | | |

13. If candidate has been outside India, the following particulars should be given:

| Country visited | Date of visit | Duration of visit | Purpose of visit |
|-----------------|---------------|-------------------|------------------|
| | | | |

14. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates:

15. Name, address and profession of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

| S. No. | Name of referees | Address | Period for which he was known to the candidate |
|--------|------------------|---------|------------------------------------------------|
| 1. | | | |
| 2. | | | |

16. Details of enclosures.

- | | |
|----------|-----------|
| 1) _____ | 6) _____ |
| 2) _____ | 7) _____ |
| 3) _____ | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

17. Additional information, if any: _____

DECLARATION

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the candidate in full _____

Address for correspondence _____

Place: _____

Date: ____/____/____

Note: Application not signed by the candidate is liable to rejection.