



केन्द्रीय योग एवं प्राकृतिक चिकित्सा अनुसंधान परिषद्

(आयुष मंत्रालय, भारत सरकार)

61 -65, संस्थागत क्षेत्र, जनकपुरी, नई दिल्ली - 110058

Central Council for Research in Yoga & Naturopathy

(Ministry of Ayush, Govt. of India)

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Website: <https://www.naturopathyday.in/>

F.No.8-1/2025-26/CCRYN/8th Naturopathy Day/

Date: 17.01.2026

NOTICE INVITING TENDER (NIT)

NIT No. 01/2026/CCRYN

Name of the work: Tender for Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the **National Conference on Naturopathy** – “*Yoga & Naturopathy for a Fitter and Healthier You*” at its Central Research Institute of Yoga & Naturopathy (CRIYN), Village- Deverkhana, Jhajjar, Haryana – 124105.

Sub-Head - A: Installation and De-installation of German Structure including furniture arrangement, stage decoration, interiors & furnishings etc.

Sub-Head - B: Audio Video & Electro-mechanical works.

Sub-Head - C: Catering Services for attendees.

The **Central Council for Research in Yoga & Naturopathy (CCRYN)** is an Autonomous Body under the Ministry of Ayush, Govt. of India for Research & Development in Yoga and Naturopathy, promoting these systems through research, education, training, and publication, operating research institutes, running wellness centres, and aiming to create skilled manpower in these traditional healing practices.

Online Bids in two bid system i.e. **Technical Bid** and **Financial Bid** are invited from the reputed and experienced **Event Management Companies**, registered/empanelled under **Event Management Category** with any of the concerned Government Organizations/reputed educational institutes/ firms/companies for the **Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You”** at its **CRIYN, Village-Deverkhana, Jhajjar, Haryana – 124105** under which the competent bidder shall supply/install/commission and maintain the ordered/contracted items/services at the designated venue, i.e. Campus of CRIYN located at Village Deverkhana, District Jhajjar, Haryana – 124105. **Tenders of technically qualified firms shall only be considered for opening of the financial bid.**

1. THE SCHEDULE AND OTHER DETAILS OF TENDER ARE AS UNDER:

Description of Tender	Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items as mentioned in detailed scope of work for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Village- Deverkhana, Jhajjar, Haryana – 124105
Date of Event	5 th & 6 th February, 2026
Estimated Cost: <i>(given merely as a rough guide)</i>	55.00 lakhs
EMD Value (Rs.)	1.10 lakh
Period of Completion:	03.02.2026
Tender Publish Date & Time	17.01.2026 & 03:00 PM
Tender Download Date & Time	17.01.2026 & 03:30 PM

Bid Submission Start Date & Time	17.01.2026 & 03:30 PM
Bid Submission Closing Date & Time	27.01.2026 at 03:00 P.M.
Opening of Technical bid	27.01.2026 at 03:30 P.M.
Opening of Financial bid	Will be intimated later via email.
Contact Person	Ranjeet Kumar Purbey, Admn.-cum-Account Officer, CCRYN
Pre-Bid Site Inspection	Bidders are advised to visit the site for pre-bid inspection under intimation to the Admin-cum-Account Officer (AAO) up to 25.01.2026 at 04:00 p.m.
Pre-bid meeting	<p>Pre-bid meeting would be held online on 22.01.2026 at 11:00 A.M. on the request of bidders, if any. The prospective bidder may submit their request for pre-bid meeting through email to director-ccryn@nic.in, ccryn.goi@gmail.com with subject line: “Pre-Bid Meeting for providing Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Village- Deverkhana, Jhajjar, Haryana – 124105” by 21.01.2026 up to 04:00 P.M. Any query received after this date & time will not be entertained further. After the pre-bid meeting a corrigendum will be uploaded in case of any change in any of the clauses in the tender.</p> <p>All concerned are requested to keep regularly visit the website https://www.naturopathyday.in/</p>

Note: Bidders are requested to sign and stamp on each page. The duly filled in signed & stamped bid should be submitted by the bidders in an appropriate mode as prescribed in this tender document.

The tender document may be downloaded from the Council's website <https://www.naturopathyday.in/> & <https://eprocure.gov.in/eprocure/app>. The bidders shall submit this tender document in **Technical Bid** cover duly signed & stamped as per the above schedule on CPP Portal. All the bidders should submit a **Demand Draft** of **1.10 lakh** in favour of "**Director CCRYN**" payable at New Delhi, as the Earnest Money Deposit (EMD). The EMD of unsuccessful bidders shall be refunded within 30 days after finalization of the contract.

1. GENERAL TERMS AND CONDITIONS:

- 1.1 Please read all terms and conditions carefully before submitting the bids. Incomplete bids and documents will be rejected.
- 1.2 Before submitting the tender bids, ensure that all self-attested documents are attached/uploaded in the technical bid.
- 1.3 All pages of the tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as a token of having accepted all the terms and conditions of this tender.
- 1.4 Tender shall be submitted in official tender form i.e. through Central Public Procurement Portal only. Tender Bids submitted in any other form Postal/Courier/Emails, shall summarily be rejected.
- 1.5 The bidders are requested to enclose all the requisite documents along with the Technical Bid as per Checklist at Annexure-I.
- 1.6 The name and address of the bidder shall clearly be written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted in strict compliance with the instructions laid down therein; otherwise, the tender is liable to be rejected.
- 1.7 The person signing the bid or other documents connected with the tender must clearly write his/her name and also specify the capacity in which signing.
- 1.8 The Council reserves the right to reject any or all the bids without assigning any reason.
- 1.9 Before submitting the filled-in tender bids on the Procurement Portal, the bidders may seek clarifications, if any, from Admin office on Email Id: ccryn.goi@gmail.com or in person by visiting the Institute during working hours by taking prior appointment of the authorities.
- 1.10 The Council reserves the right to change any condition of the tender before opening of the bids.
- 1.11 The bidder selected after the financial bid evaluation shall be paid 30% of the total amount as advance on demand of bidders to commence the work, and the balance payment shall be made upon successful completion of the work.

2. This Tender Enquiry consists of the following: -

- i. Technical and Financial bids for “Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Jhajjar, Haryana – 124105”.
- ii. The bidder should submit the bids for Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Jhajjar, Haryana – 124105 as per the prescribed format only.
- iii. Arrangement of catering services to be provided as per the following programme menu.

PROGRAM MENU FIRST DAY

For 800 People	For 800 People	For 800 People	For 800 People	For 400 People
Breakfast Menu	Morning High Tea	Lunch	Evening High Tea	Dinner
7-9 AM	10:30-11:00 AM	1-2 PM	4:00 PM	7:30-8.30 PM
Herbal Tea-1 (jeera, tulsi, mint, lemon, black salt, jaggery)	Herbal Tea-2 (cinnamon, ginger, turmeric, black salt, jaggery, lemon)	Tomium Soup (tomato onion)	Herbal Tea-3 (Black pepper, lemon grass, lemon, jeera powder, jaggery)	Sambhar
Sprout Chaat	Ragi Murmura	Papad	Cookies	Papad
Apple-Beet-Carrot (ABC) Juice	Coconut water	Alfa Sprout Salad		Green Salad
Methi Thepla		Green Veg/Moong Methi		Veg. mushroom Mutter
Chutney		Mix Veg/Gobi Mutter		Fulka Roti
		Tawa & Missi Roti		Dal Tadka
		Dal Palak		Plain Rice
		Steam Brown Rice		Moong Dal Halwa
		Barnyard (<u>millets</u>) rice		
		Vegetable mix Khichdi		
		Fruits Raita		
		Gajar Halwa		

PROGRAM MENU SECOND DAY

For 800 People	For 800 People	For 800 People	For 800 People	For 350 People
Breakfast Menu	Morning High Tea	Lunch	Evening High Tea	Dinner
7-9 AM	10.30-11:00 AM	1-2 PM	4:00 PM	7:30-8.30 PM
Herbal Tea-4 (ajwain, black salt, lemon, jaggery)	Herbal Tea-5 (dhaniya seeds, tulsi leaves, guava leaves, jaggery, lemon, black salt)	Tomato Dhaniya Shorba Soup	Herbal Tea-6 (dhaniya seed, methi seed, jeera seed, ajwain, jaifal, jaggery)	Sambhar
Fruits Chaat	Cookies	Papad	Jawar Puff	Papad
Green Vegetable Juice	Fruit Juice	Alfa Russian Salad		Green Salad
Veg Uttapam		Methi Aloo/Beans Angara		Masala Bhindi
Coconut Chutney		Rajma Masala		Fulka Roti
Sambhar		Tawa & <u>Ragi</u> Roti		Dal Fry
		Green Moong Dal		Plain Rice
		Steam Rice		Fruits Custard
		Kenova (millets) pulao		
		Green Moong dal Khichdi		
		Veg Raita		
		Flex seed Laddu		

DETAILED SCOPE OF WORK

S. No.	Item	Description	Dimension	Qty.	Total Size/Qty
1.	Stage: Including tables & Chairs	Stage -1 along with 2 stairs for the stage with carpet	Length: 55 feet Depth: 34 feet Height: 3 feet	1	1870 sqft.
		Ramp for Guest with carpet			2
		Stage-2 (Attached to the right side of Stage-1)	LxWxH = 12x17x3 feet	1	144
		For ten people on the main stage	Best quality VIP Tables (LxW = 5 x 2.5 feet) & VIP Chairs	6 Table & 12 Chairs	18
2.	Real Flower decoration	For stage, LED side backdrop, Dias, podium & main entrance of convocation Pandal (on Truss) with Real Flowers		1	1
3.	02-Seater Sofa	White Colour (For VIP & VVIP guests in main Tent)		20	20
4.	Chairs	White Colour (For students & Parents and others in the Convocation Tent)	In theatre style	800	800
5.	German Hanger	German Hanger (For main event)	As per 800 people (High Tensile PVC Fire retardant Fabric On top, Fully water proof)	1	1
6.	Tent	Tent: Shamiyana Kanath	As per 800 people (High Tensile PVC Fire retardant Fabric On top, Fully water proof)	1	1

7.	Sound System & Lights	Stand Mic Stand Mic Small Table Stand Mic small Podium Stand Mic Small Cordless wireless Hand Mic Heavy Sound Speakers Stage monitors Audio Video mixing devices for live feed Podium Stand Light Podium Stand Light Led Par Lights Led Par Lights		4 2 4 2 4 20 2 1 1 1 16 16	73
8.	LED walls	Led wall (12 H*14 L) Led wall (12 H*10 L) Risers with carpets for LED walls	left & right side of the stage Mid of convocation ground (L+R) 12 ft x 4 ft x 3 ft	2 2 2	6
9.	Carpets	carpets as per colour and sizes	to cover the whole convocation ground		to cover the whole convocation ground

10.	Red Carpet	From Main Gate to Convocation Tent and inside the lobby	10 feet X 200 meters	1	1
11.	Photography and Videography	Three still cameras & three video cameras coverage along with two drone cameras with additional battery backup for two hours of the whole event 1 One Photographer be available for 2 days (one day before + on the day of event)	Videography and photographs of the whole event	1	1
12.	Platforms for photography & videography	platforms for various camera men	Official Cameraman: 1'H x 8'W x 4'D Media Cameraman: 1'H x 18'Wx 6'D (16x 8 ft) Videographer: 1'H x 18'W x 6'D (16 x 8 ft)	1 1 1	3
13.	Confidence Monitor	Tele prompters (42")		2	2
14.	Live Streaming	Live Streaming Feed Video streaming device One good configuration laptop on hire during the event for video streaming		1	1
15.	Silent Generator	65 KV for sound & LED walls 125 KV for Power backup with diesel		1 1	2
16.	LED Lights	for German hanger		35	35
17.	Branding	Backdrops for main stage	45 x 12 feet on wooden frame	1	

		Side wings of stage Backdrops (various points) Standees (passage & entrance etc) Runner in front of stage Photo booth with platform vinyl on sunboard for podiums Photo frames (vinyl on sunboards)	(plus, additional 3 ft white space at bottom of flex) 10ft x 12 ft on wooden frame 10 x 10 feet on wooden frame 4 x 8 feet on wooden frame 3.5 ft x 56 ft on wooden frame 10 x 10 ft with carpet 2.5 ft x 5 ft 2.5 ft x 3.5 ft to be used at photo booths	2 6 10 1 1 2 6	29
18.	Food Tent Serving station Round table + Chair	Accommodate 700 max Serving stations inside the food tent. 500 Seating Capacity	170 X 80 ft 5 serving stations inside the food tent.		170 X 80 ft 5 serving stations inside the food tent.
19.	Banner	Center Stage Banner Main Gate Banner Main Road Entrance Banner	4 X 8 sq ft for Convocation Pandal 4 X 6 for Main Entrance & Gate	1 2	3

20.	Arrangement of catering services	Mentioned in Program Menu			Mentioned in Program Menu
21	Arrangement of Master Anchor (preferably Female) for hosting the programme	for 2 whole days programme		1	1

Note: The above projected quantities are approximate and may vary as per the Council's requirements.

TECHNICAL BID ELIGIBILITY CONDITIONS AND EVALUATION

(Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Village- Deverkhana, Jhajjar, Haryana – 124105)

The Bid entitled, as “Technical Bid for Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Village- Deverkhana, Jhajjar, Haryana – 124105” should contain the Self-attested scanned copies of the following with consecutive Sr. No.: -

1. Bidder should have a minimum of three years' experience in the field of Event Management. (work orders testimonials must be attached).
2. Bidders should have a minimum average annual turnover of Rs. 75 lakhs during the last three financial years i.e. from 2022 - 2025 in similar natures of the receipts of event management services. The proper certificate of the same, duly signed and stamped by the Chartered Accountant should be submitted.
3. The prescribed Earnest Money Deposit (EMD) i.e. **Rs. 1.10 lakh** shall be deposited with the bid documents through Demand Draft (DD) drawn in favor of “Director, CCRYN”, payable at New Delhi.

The photocopy/transaction receipt copy of the EMD is to be attached along with other tender documents and original EMD should be submitted before the date of opening of tender at CCRYN Hqrs. The Bidder should submit the Bid Security Declaration cum Declaration form as per the format given in the Annexure-III and the Pledge of Compliance as per Annexure-IV.

4. Copy of PAN number and GST number.
5. Details of the firm, Name of the firm & address, Contact person name and telephone/
Mobile No/email id on the letter head of the company/firm.
6. Self- Declaration/ Undertaking of Non-Blacklisting by any department of the Govt. of India or any
State and Private Organization.

TECHNICAL EVALUATION

Bidders who meet all the above mentioned conditions in Technical Bid shall be considered as technically qualified for further consideration and opening of their financial bid. If some of the above mentioned conditions are not met, their technical bid will be rejected.

ANNEXURE-I

CHECKLIST TOWARDS TECHNICAL ELIGIBILITY

CRITERIA

Name of the Bidder:

Address:

Contact No:

Email Id:

(Self-attested copies of all supporting document must be uploaded with the tender document
to be filled by the Bidder)

SI. No •	Particular	Enclose d/Uploa ded (Yes/ No)	Mention page no. Mandato ry)	Remark
1.	Each Page of Tender Document & all requisite documents are to be signed & stamped.			
2.	EMD of Rs.1.10 lakh			
3.	Furnish complete details as per Annexure-III.			
4.	Furnish complete details as per Annexure-IV			
5.	Minimum three years' experience in the field of Event Management. (Copies of registration certificates of the companies, work orders testimonials must be attached).			
6.	Minimum average annual turnover of 75 lakhs during the last three financial years i.e. from 2022 - 2025 in similar natures of the receipts of event management services. The proper certificate of the same, duly signed and stamped by the Chartered Accountant should be submitted.			
7.	Valid GST Registration Certificate			
8.	Valid PAN Certificate			

9.	Self-Declaration of non-blacklisting by any department of the Govt. of India or any State and Private Organization.			
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Note: It is mandatory to fill up all the points of the checklist.

I/We undertake that documents are genuine/authentic and nothing has been cancelled and that I/We are not debarred by any govt. organization and competent are to contract. I/We understand that the contract is liable to be cancelled, if found to be having obtained through fraudulent means/concealment of information.

(Authorized Signatory with Seal)

ANNEXURE-II

FINANCIAL BID

(Installation of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – “Yoga & Naturopathy for a Fitter and Healthier You” at its CRIYN, Village- Deverkhana, Jhajjar, Haryana – 124105)

(To be printed on firm's letter head)

Price Bid Format: The Price Bid Format given below is for reference only.

Bidders should quote for all the items/requirements as per the financial BoQ format only.

S. No.	Item	Description	Dimension	Qty.	Total Size/Qty
1.	Stage: Including tables & Chairs	Stage -1 along with 2 stairs for the stage with carpet	Length: 55 feet Depth: 34 feet Height: 3 feet	1	1870 sqft.
		Ramp for Guest with carpet			2
		Stage-2 (Attached to the right side of Stage-1)	LxWxH = 12x17x3 feet	1	144
		For ten people on the main stage	Best quality VIP Tables (LxW = 5 x 2.5 feet) & VIP Chairs	6 Table & 12 Chairs	18
2.	Real Flower decoration	For stage, LED side backdrop, Dias, podium & main entrance of convocation Pandal (on Truss) with Real Flowers		1	1
3.	02-Seater Sofa	White Colour (For VIP & VVIP guests in main Tent)		20	20
4.	Chairs	White Colour (For students & Parents and others in the Convocation Tent)	In theatre style	800	800
5.	German Hanger	German Hanger (For main event)	As per 800 people	1	1

			(High Tensile PVC Fire retardant Fabric On top, Fully water proof)		
6.	Tent	Tent: Shamiyana Kanath	As per 800 people (High Tensile PVC Fire retardant Fabric On top, Fully water proof)	1	1
7.	Sound System & Lights	Stand Mic Stand Mic Small Table Stand Mic small Podium Stand Mic Small Cordless wireless Hand Mic Heavy Sound Speakers Stage monitors Audio Video mixing devices for live feed Podium Stand Light Podium Stand Light Led Par Lights Led Par Lights		4 2 4 2 4 20 2 1 1 1 16 16	73

8.	LED walls	Led wall (12 H*14 L) Led wall (12 H*10 L) Risers with carpets for LED walls	left & right side of the stage Mid of convocation ground (L+R) 12 ft x 4 ft x 3 ft	2 2 2	6
9.	Carpets	carpets as per colour and sizes	to cover the whole convocation ground)		
10.	Red Carpet	From Main Gate to Convocation Tent and inside the lobby	10 feet X 200 meters	1	1
11.	Photography and Videography	Three still cameras & three video cameras coverage along with two drone cameras with additional battery backup for two hours of the whole event 1 One Photographer be available for 2 days (one day before + on the day of event)	Videography and photographs of the whole event	1	1
12.	Platforms for photography & videography	platforms for various camera men	Official Cameraman: 1'H x 8'W x 4'D Media Cameraman: 1'H x 18'Wx 6'D (16x 8 ft) Videographer: 1'H x 18'W x 6'D (16 x 8 ft)	1 1 1	3
13.	Confidence Monitor	Tele prompters (42")		2	2

14.	Live Streaming	Live Streaming Feed Video streaming device One good configuration laptop on hire during the event for video streaming		1	1
15.	Silent Generator	65 KV for sound & LED walls 125 KV for Power backup with diesel		1 1	2
16.	LED Lights	for German hanger		35	35
17.	Branding	Backdrops for main stage Side wings of stage Backdrops (various points) Standees (passage & entrance etc) Runner in front of stage Photo booth with platform vinyl on sunboard for podiums Photo frames (vinyl on sunboards)	45 x 12 feet on wooden frame (plus, additional 3 ft white space at bottom of flex) 10ft x 12 ft on wooden frame 10 x 10 feet on wooden frame 4 x 8 feet on wooden frame 3.5 ft x 56 ft on wooden frame 10 x 10 ft with carpet 2.5 ft x 5 ft 2.5 ft x 3.5 ft to be used at photo booths	1 2 6 10 1 1 2 6	29
18.	Food Tent	Accommodate 700 max	170 X 80 ft		170 X 80 ft

	Serving station Round table + Chair	Serving stations inside the food tent. 500 Seating Capacity	5 serving stations inside the food tent.		5 serving stations inside the food tent.
19.	Banner	Center Stage Banner Main Gate Banner Main Road Entrance Banner	4 X 8 sq ft for Convocation Pandal 4 X 6 for Main Entrance & Gate	1 2	3
20.	Arrangement of catering services	Mentioned in Program Menu			Mentioned in Program Menu
21	Arrangement of Master Anchor for hosting the programme	for 2 whole days programme		1	1

Note: Rates quoted must be in Indian rupees only.

The bidders should quote price for all the above items as per the BOQ/Financial Bid format only given in CPP portal, otherwise the bid will be summarily rejected.

UNDERTAKING

I/we undertake that the stage setup work will be completed by night on 03.02.2026, for rehearsals of the Naturopathy conference 2026 programme. All other arrangements will be completed before night on 03.02.2026. I/We also undertake that all the photos and videos will be provided by us to the concerned department/committee in a pen drive immediately after the Naturopathy conference 2026 programme is over. Also, the camera setup will be completed before evening on 04.02.2026. Moreover, the camera person presents during the rehearsal and the main Naturopathy conference 2026 event will be the same.

Seal and Sign of Proprietor / Auth.

Signatory/Bidder

Essential Details of Items/Services required

1. Schedule of Requirements – List of items; schedule of quantity as mentioned in this tender document.
2. Delivery and Installation period – Complete in all respect on the night on 03.02.2026.
3. Delivery/Maintenance/fitment/installation and Transportation – At Supplier/ Service provider's expense. No advance payment will be made for any item/service.
4. Consignee details – Admn.-Cum-Accounts Officer, Central Council for Research in Yoga & Naturopathy, Janakpuri, New Delhi
5. Liquidated Damages: In the event of the Seller's/service provider's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training, etc. as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract/supply. The Council may also deduct from the contractor as agreed, liquidated damages to the sum of 2% of the contract/invoice value for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the contract/invoice value.

Standard Conditions of the Tender

- 1. Law:** The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.
- 2. Effective delivery, commissioning and installation period:** As mentioned in the scope of work for both tenders.
3. The award of purchase/work order shall remain valid until the complete obligations by both the parties under the purchase order/agreement/contract. The deliveries, supplies, installation and performance of the items/services shall commence from the effective date of the purchase/work order issue date.
- 4. Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to work or performance, which cannot be settled amicably, may be resolved through arbitration subject to Delhi Jurisdiction.
- 5. Penalty for use of Undue influence:** The contractor/service provider undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the contractor or otherwise in procuring the order/contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present order/contract or any other Contract with the Government of India for showing or forbearing to show favor or disfavor to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the contractor provider or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller/Seller/Service provider) or the commission of any offers by the seller/Seller /Service provider or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller/Seller/Service provider and recover from the seller/Seller/Service provider the amount of any loss arising from such cancellation. A decision of the Buyer's/Competent Financial Authority (CFA) or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller/Seller/Service provider. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller/Service provider towards any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favor in relation to this or any other contract, shall render the seller/Seller/Service provider to such liability/penalty as the Buyer may deem proper, including but not limited to

termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

6. Termination of Contract: The Council shall have the right to terminate this Contract in part or in full in any of the following cases: -

- a) The Agency shall be fully responsible for faithful compliance of the provisions of the Purchase Order/Work Order/Agreement. Any breach or failure to perform the same may result in termination of the Purchase Order/Work Order/Agreement and forfeiture of the security deposit as well as other legal recourse.
- b) The Company providing items/services is declared bankrupt or becomes insolvent.
- c) Any misconduct/misbehaviour on the part of Employees etc. deployed by the seller/agency will not be tolerated and the same must be replaced with suitable and equivalent immediately, failing to comply with the same will lead to termination of the order/contract and due penalty shall be imposed as decided by CCRYN, Director.
- d) The Director, CCRYN reserves the right to reject any or all tenders in whole or in part without assigning any reason thereof and decision of the Director, CCRYN shall be final and binding on the sellers/agencies in respect of any clause covered under the contract

7. Amendments: No provision of present proposal/contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of order/contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

8. Taxes and Duties

- a) If the Bidder is charging GST or other taxes/duties, etc., the same must be specifically stated in the financial bid. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained later.
- b) If a Bidder is exempted from payment of any duty/tax up to any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently not applicable but the same will be charged if it becomes livable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that such duty/tax will not be charged by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is

normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

c) Any change in any duty/tax upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller/Service provider. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller/Service provider.

9. Force Majeure clause

Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non- performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract. In such circumstances, the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning. Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances. If the impossibility of complete or partial performance of an obligation lasts for more than One (01) month, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 15 (Fifteen) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

10. Transportation/delivery of items/services: At contractor's expense on site i.e. the permanent campus of CRIYN, Village Deverkhana, Jhajjar, Haryana.

11. Packing, Marking, Insurance and forwarding: At supplier expense (All inclusive).

12. Quality: The quality of the item/services must be delivered according to the present order/BoQ corresponding to the technical specifications/conditions and standards in the price bid, subject to the quality approval of Director, CCRYN. Modifications, if any, will be mutually agreed

to. The Seller should confirm that the item/services to be supplied under this Contract should be genuine.

13. Inspection Authority: The Inspection will be carried out by the Stage Committee/Inspecting Authority of CCRYN. The mode of Inspection will be Departmental Inspection.

14. INSTRUCTION FOR PREPARATION & SUBMISSION OF ONLINE BIDS:

14.1 This tender document will be published & available on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

14.2 Technical bid should be submitted in PDF format & Financial bid should be submitted in format mentioned in the Financial part.

14.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and in general the documents are to be uploaded in the PDF formats. Bid documents may be scanned with 100 dpi with colour/black and white option.

14.4 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

14.5 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

14.6 Kindly upload scanned PDFs of all relevant documents in a single PDF file as per Technical Bid Cover requirement.

14.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid No. and the date & time of submission of the bid with all other relevant details.

14.8 Bidder should log into the portal well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for non-submission of bids in time or any delay due to other issues.

14.9 The technical and financial bids should be submitted online through CPP portal <http://eprocure.gov.in/eprocure/app> in original. The financial bid should include all the cost and other taxes (As per Central govt. norms)

mentioned in the Financial Bid. If there is any separate cost, then that will be not acceptable.

15. REGISTRATION:

15.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll” on CPP Portal is free of charge.

15.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

15.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

15.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sift' / TCS/ nCode/ eMudhra etc.), with their profile.

15.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

15.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

16. SEARCHING FOR TENDER DOCUMENT:

16.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID Organization name, location, date, value, etc. There is also an option of advanced search for tenders wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

16.2 Once the bidders have selected the tenders they are interested in; they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

16.3 The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

ANNEXURE-III

[In letter Head of the Firm]

BID SECURITY DECLARATION CUM DECLARATION FORM

Tender No. _____ Dt. _____

To,
The Director
Central Council for Research in Yoga & Naturopathy
Janakpuri, New Delhi – 110058

1. I/We have gone through the terms and conditions of the tender as given above and have fully understood the significance of the same.
2. I/We have obtained all necessary clarifications from the concerned officials of the Council on the work and services to be provided to the CRIYN, Village Deverkhana, Jhajjar, Haryana.
3. I/We hereby accept all the terms and conditions and undertake to abide by the same if the contract is awarded to me/us.
4. It is clearly understood that, the persons deployed by us for the work/service in the CRIYN, Village Deverkhana, Jhajjar, Haryana will not be treated as employees of the Council and I/We will be solely responsible for making all statutory payments to the persons so deployed and no employer-employee relationship will exist between the Council and the persons so deployed.
5. The only relationship that exists between the CCRYN and me/us is that of a Service Provider and Principal.
6. I/We hereby agree that in case the Council is made to suffer any loss/damage on account of any negligence or act on the part of any person or persons deployed by me/us in the CRIYN, Village Deverkhana, Jhajjar, Haryana, such loss/damage shall be made good by me/us and in case we fail to make good the same, the amount can be recovered from the Security Deposit kept by me/us with the Council and in case the Security Deposit becomes insufficient to meet such sum, the Council can proceed against me/us for recovery of the sum, in whatever manner it deems fit.
7. I/We understand that according to your conditions, bids must be supported by a Bid Security Declaration and I have deposited the Bid Security/EMD as per this tender document.

Place:

Date:

For and on behalf of the -----
(Official Seal) (Authorized Signatory)

ANNEXURE-IV

PLEDGE OF COMPLIANCE

(To be given on original letterhead of the company/firm by the legal owner /authorized signatory of the company/firm)

I, _____ full name, designation _____,
acting _____ on _____ behalf _____ of
M/s _____,
Company/Agency name & Registered Office's full address

which is an applicant for "**Hiring of German Hanger including (furniture arrangement, stage decoration, interiors & furnishings etc.), Audio Video & Electro-mechanical works, Catering Services and providing of other items for the National Conference on Naturopathy – "Yoga & Naturopathy for a Fitter and Healthier You" at its CRIYN, Village-Deverkhana, Jhajjar, Haryana – 124105**" vide Tender No. _____

Dated _____ to the Central Council for Research in Yoga & Naturopathy, Delhi hereby undertake that I/We have no criminal antecedents, never declared bankrupt, never black listed by any Govt./PSU/Autonomous dept./agency/body and we shall abide by all terms and conditions mentioned in this tender document and subsequently issued work order/Agreement against the said tender enquiry. In the event of any breach of terms and conditions of this tender and subsequently issued work order/agreement against the said tender enquiry during the entire period of contract, we shall take the full responsibilities of any loss incurred by my agency/company employees/representatives by their negligence to CCRYN including financial, time and reputation as assessed by competent authority of CCRYN and my company/agency will fully compensate to CCRYN for all such losses without ensuing any legal process.

Company's official seal.....

Place:

Date:

Signature:

Full Name:

Address:.....
.....

Contact No.

E-mail ID.....

IMPORTANT NOTES:

1. Bid document, all brochures of respective items/accessories with sign & seal on each page and authorization letter/certificate from respective company.
2. Self-attested copy of all relevant supporting documents (**To be attached with technical bid**)
3. EMD as mentioned above.
4. Technical bid and Financial bid along with desired documents should be **submitted separately and as per the prescribed format only.**
5. Covering/Forwarding letter of the bid shall be on original letter head of the company duly ink signed and stamped with company seal, to be attached.

Dispute, Enquiries and Queries

- a) The selected 'Bidder' shall be responsible for observing due diligence and adopting all possible measures at various stages of work execution so as to avoid Arbitration/ Litigation and other hindrances and the work is completed within optimum cost and time in hassle free environment.
- b) The selected bidder shall be responsible for defending all Arbitration and Court Cases arising out of execution till the works end examining the Arbitration Award/Decree of Court or Law/ liability by appropriate authority.
- c) The decision of the competent authority in case of any dispute shall be final and acceptable to selected bidder.

---END---